



NORTHCHURCH PARISH COUNCIL

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MINUTES OF THE MEETING OF NORTHCHURCH PARISH COUNCIL

28th April 2025 at 7.00 pm at Social Centre, Bell Lane, Northchurch, HP4 3 RD

Members Present:

Cllr M Capozzi Chair

Cllr M Somervail Vice Chair

Cllr C Syers

Cllr Hughes

Also Present:

Mrs U Kilich Parish Clerk and five members of the public.

109/24 APOLOGIES FOR ABSENCE

To receive apologies for absence

Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes to accept the apologies for absence from Cllr Dix and Cllr Pocock. Unanimously agreed.

110/24 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda

There were no declarations of interest to record.

Cllr Syers declared interest in 117/24 b.

111/24 Public Participation is allowed 15 minutes

a. A member reported recent incidents involving debris, believed to have originated from the recreation ground, being used to retrieve footballs or potentially to construct dams across the river. Notably, large cypress branches were observed being dragged across the river. Cllr Capozzi and Cllr Syers will investigate the matter.

b. A member reported the installation of a surveillance CCTV camera on a tree in Bulbourne Wood. Although 'No Trespassing' signs are present, there are no visible notices indicating that CCTV surveillance is in operation. It is possible that the camera's field of view includes the allotment boundary fence, the allotments themselves, and residential properties along New Road. The individual who reported the matter was potentially trespassing; however, they received a text message on their mobile phone at the time of the incident, raising concerns about a possible breach of GDPR regulations.

112/24 MINUTES

- a. To approve the minutes of the meeting of the 17th February and EOM 7th April 2025.

Resolved, proposed by Cllr Capozzi seconded by Cllr Hughes to accept the full council minutes of the meeting of Full Council Minutes from 17th February 2025, and EOM minutes of the meeting of 7th April 2025. Unanimously agreed. Cllr Somervail abstained from approving the Minutes of the 7th April 2025 due to his absence.

- b. Matters arising from the previous meeting(s) that are not included as an agenda item below.

Cllr Capozzi informed members that she has ordered couple of signs for the recreation ground that were approved at a previous meeting.

13/24 REPORT FROM BOROUGH/COUNTY COUNCILLORS

Cllr Douris had no matters to report, other than noting that this would be his final meeting.

Cllr Capozzi expressed gratitude to Cllr Douris for his valuable contributions and support to Northchurch.

The only outstanding matter remains the installation of yellow lines on Mandelyns

114/24 CHAIRMAN'S REPORT

- a. Results from Hertfordshire Local Councils Annual Survey 2024. Click [here](#) for the results.
- b. Dacorum Borough Council Public Spaces Protection Orders - Hemel Hempstead Town Centre & Dog Control Renewal Consultations. Click [here](#) for information.
- c. LGR Engagement [click here](#) for information
- d. Notice of Submission for the Dacorum Local Plan to 2041 to the Secretary of State [click here](#) for more information.
- e. Climate Action Network
- f. Local Cycling and Walking Infrastructure Plan [click here](#)
- g. Berkhamsted Citizens Association AGM was held on 27th March 2025.
- h. Northchurch Social Centre Newsletter [click here](#) to view
- i. Bulbourne Report March 2025 (please ask the Clerk to view the report)

115/24 CLERKS REPORT

- a. DBC weekly Newsletter (Councillors only)
- b. The Clerk to update on Audit 16th April 2025
The Clerk informed members of the Council that the Audit for 2024/25 has been completed and waiting for a report from Audit Solutions.

116/24 ROAD SAFETY

Cllr Capozzi informed members that funding may be available through the LCWIP to conduct a road traffic survey for the crossing by the recreation ground.

117/24 OPEN SPACE

- a. Cllr Capozzi informed members that £100 was approved to clean out the portacabin on the recreation ground, this being an annual clean.
Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes. Unanimously

approved.

- b. Cllr Capozzi proposes to approve Berkhamsted Tornadoes use of the recreation ground pitch for football.
Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes. All in favour.
- c. Cllr Capozzi proposes to have the water and electricity on the recreation ground.
Resolved, proposed by Cllr Capozzi, seconded by Cllr Syers, unanimously agreed. The water is to provide water fountain for those wishing to visit the recreation ground and electricity for the EV charging and possibly for the portacabin. The Kiosk would provide refreshments.
Resolved, Cllr Capozzi will obtain up to date quotes.

118/24 ALLOTMENT

- a. Cllr Capozzi to update on communication between NPC and allotment holders
Resolved, proposed by Cllr Capozzi, seconded by Cllr Syers to send out the email circulated to all Councillors on 25th April 2025. Unanimously agreed.

119/24 FINANCE AND GENERAL PURPOSES

- a. Cllr Capozzi proposes to accept the YTD Summary for March 2025
Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes to accept the YTD Summary for March 2025. Unanimously agreed.
- b. Cllr Capozzi proposes to accept the bank reconciliation and payments summary for March 2025
Resolved, proposed by Cllr Capozzi, seconded by Cllr Hughes to accept the Bank Reconciliation and Payments for March 2025. Unanimously agreed.
- c. Cllr Capozzi proposes to approve SRT Maintenance Contract
Resolved, proposed by Cllr Capozzi, seconded by Cllr Syers to approve the SRT's Maintenance Contract. Unanimously approved.

120/24 Exclusion of Press and Public:

To Resolve that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest because of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

Nothing to report.

121/24 Future Agenda Items

- a. To update EMR for 2025/26
- b. To approve SRT Lease Agreement

122/24 DATE OF NEXT MEETING

The next meeting will be held on 12th May 2025 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD

The meeting concluded at 7.34 pm.